

Graduate School Announcement, Burapha University

No. 0016/2569

Subject: Doctoral Dissertation Requirements for Doctoral Students, Burapha University, B.E. 2569 (2026)

Whereas it is appropriate to issue the Graduate School Announcement of Burapha University on Doctoral Dissertation Requirements for Doctoral Students, Burapha University, B.E. 2569;

By virtue of Clause 5, Paragraph Two, Clause 27 (6), Clause 53, Clause 57, Clause 58, and Clause 60 of the Burapha University Regulations on Graduate Education, B.E. 2566 (2023), together with the resolution of the Graduate School Standing Committee Meeting of Burapha University No. 10/2568 dated October 14, B.E. 2568 (2025), the following announcement is hereby issued:

Article 1 This announcement shall be known as “Graduate School Announcement of Burapha University No. 0016/ 2569 Re: Doctoral Dissertation of Doctoral Students, Burapha University, B.E. 2569 (2026).”

Article 2 This announcement shall apply to graduate programs approved by the University Council from September 27, B.E. 2565 (2022) onwards.

Article 3 The following announcements shall be repealed:

(1) Graduate School Announcement of Burapha University No. 0124/2562 Re: Doctoral Dissertation Requirements of Doctoral Students, Burapha University, B.E. 2562 (2019)

(2) Graduate School Announcement of Burapha University No. 0153/2563 Re: Doctoral Dissertation Requirements of Doctoral Students, Burapha University (No. 2), B.E. 2563 (2020)

(3) Graduate School Announcement of Burapha University No. 0044/2566 Re: Doctoral Dissertation Requirements of Doctoral Students, Burapha University, B.E. 2566 (2023)

(4) Graduate School Announcement of Burapha University No. 0192/2566 Re: Doctoral Dissertation Requirements of Doctoral Students, Burapha University, B.E. 2566 (No. 2)

(5) Graduate School Announcement of Burapha University No. 0114/2562 Re: Criteria for the Qualifying Examination for Doctoral Students

(6) Graduate School Announcement of Burapha University No. 0043/2566 Re: Criteria for the Qualifying Examination for Doctoral Students, B.E. 2566 (2023)

(7) Graduate School Announcement of Burapha University No. 0087/2564 Re: Qualifications of Internal Faculty Members Serving as Co-Advisors and Examiners for Dissertation, Thesis, and Independent Study

Article 4 In this Announcement:

“University” shall mean Burapha University.

“University Council” shall mean the University Council of Burapha University.

“Graduate School” shall mean the Graduate School, Burapha University.

“Faculty” shall include a college, institute, teaching unit, or a project for the establishment of a faculty or college that has been approved by the University Council to offer graduate-level programs.

“Dean” shall mean the head of an academic unit responsible for teaching in which students are enrolled, or the head of the academic unit to which the courses belong, or the Chair of a project for the establishment of a faculty or college that has been approved by the University Council to offer graduate-level programs.

“Head of Department” shall include the Chair of a discipline or the head of any unit within a faculty responsible for teaching, regardless of the title used.

“Full-time Instructor” shall mean a person holding the position of Lecturer, Assistant Professor, Associate Professor, Professor, or any equivalent position at Burapha University as determined by the University Council, who performs duties on a full-time basis, or a person from an external organization jointly engaged in academic production, responsible for duties in accordance with the mission of higher education, and possessing an understanding of the standards of higher education qualifications.

“Program Instructor” shall mean a full-time instructor whose academic qualifications are directly relevant or related to the discipline of the program as approved or authorized by the University Council of Burapha University, and who is responsible for teaching and conducting research in such discipline. A program instructor may concurrently serve in more than one program.

“Researcher” shall mean a person holding the position of Researcher or academic support staff at Burapha University whose duties include conducting academic research on a full-time basis.

“External Expert” shall mean a person who is not a full-time instructor and who is nominated by a faculty for appointment by the Graduate School to serve as a co-advisor or dissertation examiner, provided that such person possesses qualifications in accordance with the prescribed standards.

“Program Director” shall mean a program instructor responsible for the administration and development of a graduate program, including planning, quality control, monitoring, evaluation, and curriculum development. The Program Director shall remain assigned to the program throughout the entire period of program operation and shall not concurrently serve as Program

Director of more than one program, except in the case of multidisciplinary or interdisciplinary programs, in which case a Program Director may concurrently serve in one additional program. For master's and doctoral programs within the same discipline, the same set of Program Directors may be appointed, provided that the number of duplicate Program Directors shall not exceed two persons.

“Program Chair” shall mean a program instructor responsible for serving as the chairperson in the administration of a graduate program, appointed by the Graduate School.

“Advisor” shall mean a faculty member appointed to provide academic guidance and to assist students in planning their study programs.

“Student” shall mean a doctoral student of the University.

“Program” shall mean a doctoral program of the University approved by the University Council for offering instruction and admitting students.

“Doctoral Dissertation” means a research document prepared by a doctoral student based on systematic investigation conducted with methodological rigor and academic depth. The dissertation must present clear evidence of original findings that contribute to the advancement and creation of new knowledge.

“Qualifying Examination (QE)” means an examination designed to assess a doctoral student's comprehensive knowledge, analytical skills, and potential to conduct independent research, thereby demonstrating the student's capability and readiness to undertake doctoral research and proceed with the preparation of the doctoral dissertation.

“i-Thesis System” shall mean the system which prescribes the writing format and manages the preparation and administration of doctoral dissertations, master's theses, and research papers, in both draft and final versions, and serves as the electronic system for submission to the Dissertation Supervisory Committee, Thesis Supervisory Committee, Independent Study Supervisory Committee, and the faculty officers responsible for graduate students.

“GRD-Forms Electronic Document System” shall mean the electronic document management and archival system used in the dissertation, thesis, and independent study processes of the Graduate School, Burapha University.

Article 5 The process of preparing a Doctoral Dissertation shall consist of the following stages:

- (1) Completion of compulsory training programs as prescribed by the Graduate School;
- (2) Registration for doctoral dissertation credits;

- (3) Passing the Qualifying Examination;
- (4) Appointment of the Dissertation Supervisory Committee;
- (5) Preparation of the dissertation proposal;
- (6) Examination and approval of the dissertation proposal;
- (7) Evaluation of progress in doctoral dissertation research;
- (8) Submission for research ethics review;
- (9) Conduct of research and writing of the doctoral dissertation;
- (10) Oral examination and approval of the doctoral dissertation;
- (11) Plagiarism and similarity checking against the works of others; and
- (12) Publication or dissemination of the dissertation or part thereof.

Article 6 Prior to registration for doctoral dissertation credits, students shall complete the compulsory training programs prescribed by the Graduate School in the following subjects:

- (1) Research Ethics, provided by the Graduate School, Burapha University;
- (2) Use of the i-Thesis System, provided by the Graduate School, Burapha University; and
- (3) Information Literacy Skills, provided by the University Library, Burapha University.

Article 7 Registration for doctoral dissertation credits shall be in accordance with the curriculum structure as follows:

(1) “Plan 1”

(a) “Plan 1.1” Students who have completed a master’s degree shall register for doctoral dissertation credits of not less than 48 credits.

(b) “Plan 1.2” Students who have completed a bachelor’s degree shall register for doctoral dissertation credits of not less than 72 credits.

Students shall register for doctoral dissertation credits in accordance with the curriculum structure prescribed for each academic semester, subject to the approval of the Advisor or the Principal Dissertation Advisor.

(2) “Plan 2”

(a) “Plan 2.1” Students who have completed a master’s degree shall register for doctoral dissertation credits of not less than 36 credits and coursework credits of not less than 12 credits.

(b) “Plan 2.2” Students who have completed a bachelor’s degree shall register for doctoral dissertation credits of not less than 48 credits and coursework credits of not less than 24 credits.

Students may register for doctoral dissertation credits only after registering for and passing all courses prescribed in the study plan of the curriculum for each academic semester, subject to the approval of the Advisor or the Principal Dissertation Advisor.

In the event that a student fails to register for courses within the period prescribed by the University, the student shall not be entitled to register for such courses in that academic semester, unless special approval is granted by the Dean of the Faculty. In such case, the student shall be liable to pay a fine as prescribed by the University.

If a student under either plan fails the oral examination of the doctoral dissertation with a result of Unsatisfactory (U) or fails to complete the required number of dissertation credits as prescribed in the curriculum structure, the student shall be required to re-register for doctoral dissertation credits until the prescribed number of credits is completed.

Article 8 The Qualifying Examination

(1) A student shall be eligible to take the Qualifying Examination only if the following qualifications are met:

(a) A student enrolled under Plan 1 (Plan 1.1 or Plan 1.2) after being officially registered as a student; or

(b) A student enrolled under Plan 2 (Plan 2.1 or Plan 2.2) after completing and passing the courses prescribed in the curriculum with a cumulative number of credits of not less than two-thirds (2/3) of the total required coursework credits, excluding doctoral dissertation credits.

(2) Application Procedure for the Qualifying Examination

(a) The student shall submit an application for the Qualifying Examination through the examination application system in accordance with the calendar, format, and procedures prescribed by the Graduate School.

(b) The Graduate School shall announce the list of eligible examinees, examination format, date, time, venue, and other relevant information via the Graduate School website not less than thirty (30) days prior to the examination date.

(3) For each Qualifying Examination, the Graduate School shall issue an order appointing a Qualifying Examination Committee, whose duties shall include preparing and marking examination papers and supervising written or oral examinations. The Faculty shall nominate not fewer than three (3) committee members, consisting of:

(a) The Program Chair or Program Director, one (1) person, shall serve as Chairperson;

(b) Two (2) Program Directors or Program Instructors of whom one (1) person shall serve as Member and Secretary, one (1) person, shall serve as Member; and

(c) Graduate-level Instructor (if any) or External Expert (if any), One (1) person, shall serve as Committee Member.

(4) The Qualifying Examination Committee shall determine the examination result as either “Pass” or “Fail”, notify the result to the Dean of the Faculty, and submit the result to the Graduate School within fifteen (15) days from the date of completion of the examination.

(5) The Graduate School shall announce the Qualifying Examination results via the Graduate School website and notify the Office of Registration and Educational Processing accordingly.

(6) A student who fails the Qualifying Examination for the first time shall apply to take the examination for the second time in the subsequent examination round, unless the Program Chair considers that there is justifiable cause for granting an exemption, in which case approval shall be sought from the Dean of the Graduate School through the endorsement of the Dean of the Faculty. If the student fails the second examination, the student shall take the third examination in the subsequent examination round, unless the Program Chair considers that there is justifiable cause for granting an exemption, subject to the approval of the Dean of the Graduate School through the endorsement of the Dean of the Faculty. The third examination shall be subject to the approval of the Graduate School Standing Committee. If the student fails the third examination, the student’s status as a doctoral student shall be terminated.

(7) A student shall have the right to appeal the result of the Qualifying Examination by submitting an appeal through the endorsement of the Dean of the Faculty and forwarding the appeal to the Graduate School within fifteen (15) working days from the date of announcement of the examination result. The appeal shall be submitted to the Graduate School Standing Committee for final consideration and determination, and the decision of the Committee shall be final.

Article 9 A Dissertation Supervisory Committee shall be appointed, consisting of the following members:

(1) One (1) Principal Dissertation Advisor shall be appointed and shall possess the following qualifications:

(a) The Principal Dissertation Advisor shall be a Program Instructor holding a doctoral degree or an equivalent qualification, or at least a master’s degree or an equivalent qualification with the academic rank of Associate Professor or higher, and shall

have scholarly publications not forming part of his or her own degree requirements, consisting of at least three (3) research publications published in accordance with the criteria prescribed for academic appointment within the past five (5) years.

(b) The Principal Dissertation Advisor shall have a remaining period of service at the University of not less than one (1) year from the date of proposed appointment until the date of retirement. In the event that the dissertation proposal has been approved prior to the retirement of the Principal Dissertation Advisor, such advisor may continue to perform advisory duties until the student completes the program, provided that the advisor meets the qualifications prescribed by the Announcement of the Committee on Higher Education Standards on Graduate-Level Curriculum Standards, B.E. 2565 (2022) and any amendments thereto (if any), and receives approval from the Faculty Standing Committee.

(2) At least one (1) Co-Advisor shall be appointed and shall possess the following qualifications:

(a) The Co-Advisor shall be a Program Instructor, Full-time Instructor, Full-time Researcher, or External Expert jointly serving as a dissertation advisor. Program Instructors, Full-time Instructors, and Full-time Researchers shall possess academic qualifications and scholarly publications equivalent to those of the Principal Dissertation Advisor.

(b) In the case of an External Expert, such person shall hold a doctoral degree or an equivalent qualification and shall have published not fewer than ten (10) scholarly works in recognized academic journals indexed in databases accepted under the Announcement of the Office of the Civil Service Commission (OHEC) on the Criteria and Procedures for Academic Appointment, which are directly relevant or related to the dissertation topic. In the event that an External Expert does not possess the qualifications and publications prescribed above, such person shall nevertheless be eligible if recognized as possessing exceptional expertise and extensive professional experience relevant or related to the dissertation topic, subject to approval by the Academic Council of Burapha University.

The Faculty may appoint retired faculty members who possess qualifications in accordance with the Graduate-Level Curriculum Standards to serve on a full-time or part-time basis under the University employment system, whereby a formal employment contract specifying monthly remuneration and clearly defined workload shall be executed. Such persons

may perform duties as: Program Instructors; Principal Dissertation Advisors; Co-Advisors; and/or Dissertation Examiners, provided that approval is granted by the Faculty Standing Committee

Article 10 The appointment of the Dissertation Supervisory Committee shall be made after the student has complied with Article 7 and has passed the Qualifying Examination under Article 8. The student shall propose the dissertation title and submit a request for approval and appointment of the Dissertation Supervisory Committee with the prescribed number and qualifications under Article 9 through the GRD-Forms Electronic Document System, subject to endorsement by the Dissertation Supervisory Committee, the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty, and shall be submitted to the Dean of the Graduate School for approval and issuance of an official appointment order.

In the event that the student proposes an internal faculty member from another academic unit of Burapha University to serve as a Co-Advisor, the Graduate School shall request written consent from the faculty to which such person belongs. Appointment shall be made only after approval has been granted by the home faculty.

In the event that the student proposes an External Expert to serve as a Co-Advisor, the Graduate School shall obtain written consent from such person prior to appointment.

In the event that the student has compelling necessity or encounters obstacles preventing continuation of the dissertation, the student may request a change of the Dissertation Supervisory Committee by submitting a petition through the GRD-Forms Electronic Document System, subject to endorsement by the Dissertation Supervisory Committee, the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty, and shall be submitted to the Dean of the Graduate School for approval and issuance of an official amendment order.

Article 11 The Principal Dissertation Advisor shall be responsible for supervising the individual learning process of each student in the preparation of the doctoral dissertation, and the Co-Advisor(s) shall jointly perform advisory duties with the Principal Dissertation Advisor as follows:

- (a) Providing guidance in the selection of the dissertation topic within the scope of the discipline and ensuring that the topic does not duplicate existing works;
- (b) Providing guidance in the preparation of the dissertation proposal;
- (c) Serving as a member of the Dissertation Proposal Examination Committee;
- (d) Providing guidance in the conduct of dissertation research, including theoretical content, research methodology, and problem-solving during the research process;

(e) Providing guidance in academic writing and verifying the accuracy of content, including plagiarism and similarity checking;

(f) Evaluating and reporting the student's dissertation progress each academic semester until completion of the dissertation;

(g) Providing guidance in the publication or dissemination of the dissertation or part thereof; and

(h) Performing other duties related to the preparation of the doctoral dissertation.

Article 12 In preparing the dissertation proposal, the student shall consult in detail with the Dissertation Supervisory Committee in accordance with the guidelines prescribed by the University through the i-Thesis System. The dissertation proposal may be prepared in either Thai or English, except where a particular language is specifically prescribed by the program. In the case where the dissertation proposal is prepared in Thai, the proposal shall include both Thai and English titles. The English title shall be written entirely in capital letters, except for special characters or scientific proper nouns. The Thai and English titles shall be consistent with each other and shall be verified for grammatical accuracy.

Article 13 A Dissertation Proposal Examination Committee shall be appointed, consisting of not fewer than three (3) members who possess qualifications and academic publications in accordance with the standards prescribed by the Higher Education Curriculum Standards, as follows:

(1) The Principal Dissertation Advisor, who shall serve as Chairperson;

(2) The Co-Advisor, who shall serve as Committee Member; and

(3) A Program Instructor / Full-time Instructor / Researcher / External Expert of Burapha University, who shall serve as Committee Member.

The student shall submit a request for approval to conduct the dissertation proposal examination and for appointment of the Dissertation Proposal Examination Committee through the GRD-Forms Electronic Document System, subject to endorsement by the Dissertation Proposal Examination Committee, the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty, and shall be submitted to the Dean of the Graduate School for approval and issuance of an official appointment order. The examination date shall be scheduled not less than ten (10) days from the date on which the student submits the application through the GRD-Forms system.

The student shall attach the following documents in the GRD-Forms system: the dissertation proposal file generated from the i-Thesis System; and the curriculum vitae and

academic publications of the External Expert (if any) who is not listed in the official roster of External Experts of Burapha University.

Article 14 In examining the dissertation proposal, the Examination Committee shall evaluate the appropriateness and quality of the proposal by considering the following essential aspects:

- (1) Consistency between the dissertation title and all components of the proposal;
- (2) Clarity of the research problem and research objectives;
- (3) Depth of analysis and potential contribution to new knowledge;
- (4) Consistency of the conceptual framework with relevant theories and prior research;
- (5) Appropriateness and correctness of the research methodology;
- (6) Feasibility of completing the dissertation, including budget and research timeline; and
- (7) Expected benefits derived from the dissertation.

Article 15 Dissertation Proposal Examination and Approval

For Students

(1) The student shall present the dissertation proposal to the Dissertation Proposal Examination Committee in accordance with the date, time, and format approved by the Dean of the Graduate School.

(2) The student shall revise or improve the dissertation proposal in accordance with the recommendations provided by the Examination Committee during the examination and/or through the GRD-Forms Electronic Document System.

In the event that the student receives the result “Satisfactory (S)”. The student shall revise or improve the dissertation proposal in accordance with the recommendations of the Examination Committee and submit the revised proposal file generated from the i-Thesis System within thirty (30) days from the date of the examination.

In the event that the student receives the result “Incomplete (I)”. The student shall revise or improve the dissertation proposal in accordance with the recommendations of the Examination Committee and submit the revised proposal file generated from the i-Thesis System within forty-five (45) days from the date of the examination.

In the event that the student receives the result “Unsatisfactory (U)”. The student shall be required to re-register for dissertation credits and restart the entire dissertation process.

In the case of an online proposal examination conducted through electronic media, the student shall submit supporting evidence via the GRD-Forms system as follows:

(a) Screenshot images captured during the examination indicating the examination date and time; and/or

(b) A video recording link of the examination session.

A student who fails to pass the dissertation proposal examination within a period of six (6) regular academic semesters or the equivalent from the semester of initial enrollment, excluding approved leave of absence, shall have his or her student status terminated.

For the Examination Committee:

(1) To examine the dissertation proposal in accordance with Article 14 and to determine the classification of research ethics applicable to graduate-level research;

(2) To record the examination result using the grading symbols prescribed under Article 22 in the GRD-Forms Electronic Document System, together with recommendations and/or required revisions to the dissertation proposal, within three (3) days from the date of the dissertation proposal examination;

(3) The Chairperson of the Dissertation Proposal Examination Committee shall summarize and submit the examination result in the GRD-Forms Electronic Document System within fifteen (15) days from the date of the dissertation proposal examination;

(4) The Principal Dissertation Advisor shall review the revised dissertation proposal incorporating the recommendations of the Examination Committee, generated from the i-Thesis System, prior to signing and forwarding the proposal to the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty for endorsement, and subsequently submitting it to the Dean of the Graduate School for approval;

(5) The Principal Dissertation Advisor shall report the examination score and result in accordance with the summarized result recorded in the GRD-Forms Electronic Document System to the Office of Registration and Educational Processing, through endorsement by the Program Administrative Committee, the Faculty Standing Committee, and the Dean.

Article 16 Applications for research ethics review shall be processed in accordance with the announcements and regulations prescribed by the Graduate School.

Article 17 A student shall conduct dissertation research in accordance with the approved dissertation proposal only after: obtaining the examination result “Satisfactory (S)” for the dissertation proposal examination; receiving formal approval from the Dean of the Graduate School in accordance with Article 15; and obtaining certification of research ethics approval from the Research Ethics Committee of Burapha University, or after the Dissertation Proposal

Examination Committee has classified the research ethics category and determined that the research does not fall within the scope requiring submission for research ethics review to the Office of Research and Innovation Administration, Burapha University.

In the event that the student proposes partial amendments to the dissertation proposal which do not materially affect the substance of the approved proposal, such amendments shall be subject to the approval of the Principal Dissertation Advisor.

In the event that the student proposes amendments which materially affect the substance of the approved dissertation proposal, the student shall be required to restart the entire dissertation process in accordance with the prescribed procedures.

Article 18 The evaluation of dissertation research progress shall be conducted as follows:

(1) The student shall submit a dissertation research progress report to the Principal Dissertation Advisor at the end of each academic semester.

(2) The Principal Dissertation Advisor shall evaluate the student's dissertation research progress in each academic semester in which the student is registered and shall submit the evaluation result for endorsement by: the Program Administrative Committee, the Faculty Standing Committee, and the Dean of the Faculty, and shall notify the Graduate School for official record.

(3) The evaluation of dissertation research progress shall be recorded using the following symbols: "Satisfactory (S)" shall mean that the student's dissertation research progress is satisfactory. The Principal Dissertation Advisor and/or the Co-Advisor(s) shall evaluate the student's dissertation research progress and specify the number of dissertation credits awarded S for each student in each academic semester, provided that the number of credits awarded shall not exceed the number of credits registered for that semester. In the event that the evaluation indicates no satisfactory progress, the number of credits awarded for that academic semester shall be recorded as "Unsatisfactory (U)".

Article 19 An Oral Dissertation Examination Committee shall be appointed. The committee members shall possess academic qualifications, professional qualifications, and scholarly publications in accordance with the Announcement of the Committee on Higher Education Standards on the Criteria for Graduate-Level Curriculum Standards, and shall consist of not fewer than five (5) members, as follows:

- (1) One (1) External Expert from outside the University, who shall serve as Chairperson;
- (2) One (1) External Expert from outside the University, who shall serve as Committee Member;

- (3) One (1) Program Instructor, who shall serve as Committee Member;
- (4) The Principal Dissertation Advisor, who shall serve as Committee Member; or
- (5) A Co-Advisor, who shall serve as Committee Member; or
- (6) A Full-time Instructor or Full-time Researcher, who shall serve as Committee Member.

Article 20 The application for approval to conduct the oral dissertation examination and for appointment of the Oral Dissertation Examination Committee under Article 19 shall be processed as follows:

(1) After the student has complied with Article 17 and has conducted dissertation research for a period of not less than ninety (90) days from the date on which the Dean of the Graduate School approved the dissertation proposal examination result.

(2) In the case of a student enrolled under Plan 2, the student shall have: successfully completed all coursework prescribed by the curriculum; and obtained a cumulative grade point average (CGPA) of not less than 3.00 on a 4.00 scale or the equivalent.

(3) The student shall submit an application for approval to conduct the oral dissertation examination and for appointment of the Oral Dissertation Examination Committee through the GRD-Forms Electronic Document System, together with the following supporting documents: the draft dissertation file generated from the i-Thesis System; the research ethics approval certificate or the official report indicating classification of research ethics review exemption; and the curriculum vitae and academic publications of the External Expert from outside Burapha University, in the event that such person is not listed in the official roster of External Experts on the Graduate School website. Such application shall be subject to endorsement by: The Oral Dissertation Examination Committee, the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty, and shall be submitted to the Dean of the Graduate School for approval and issuance of an official order appointing the Oral Dissertation Examination Committee. The examination date shall be scheduled with a minimum interval of not less than ten (10) days from the date on which the student submits the application through the GRD-Forms system.

(4) In the event that the student requests confidentiality of the dissertation, the student shall submit a formal request for data confidentiality concurrently with the application for appointment of the Oral Dissertation Examination Committee under paragraph (3), by attaching the request form in the GRD-Forms Electronic Document System for submission to the Dean of the Graduate School for approval. Upon submission of the oral examination result, the student shall attach the official certificate of data confidentiality as supporting documentation.

Article 21 The Oral Dissertation Examination shall be conducted for the purpose of assessing the student's competence in conducting research, breadth and depth of knowledge in the dissertation topic and related fields, academic writing ability, oral presentation skills, as well as the student's knowledge, understanding, clarity of thought, and ability to respond to questions with sound judgment and analytical reasoning.

For Students

(1) The student shall present the doctoral dissertation orally before the Oral Dissertation Examination Committee.

(2) The student shall revise or improve the dissertation in accordance with the recommendations provided by the Oral Dissertation Examination Committee during the examination and/or as recorded in the GRD-Forms Electronic Document System.

In the event that the student receives the result "Satisfactory (S)", the student shall revise or improve the dissertation in accordance with the recommendations provided by the Oral Dissertation Examination Committee during the examination and/or through the GRD-Forms system, and shall submit the revised dissertation file generated from the i-Thesis System within thirty (30) days from the date of the oral examination.

In the event that the student receives the result "Incomplete (I)", the student shall revise or improve the dissertation in accordance with the recommendations provided by the Oral Dissertation Examination Committee during the examination and/or through the GRD-Forms system, and shall submit the revised dissertation file generated from the i-Thesis System within ninety (90) days from the date of the oral examination.

In the event that the student receives the result "Unsatisfactory (U)", the student shall be entitled to apply for a second oral examination. The Principal Dissertation Advisor shall review and endorse the request and submit it to the Program Administrative Committee for cancellation of the previous examination result, and shall forward the request to the Dean of the Graduate School for approval and appointment of a new Oral Dissertation Examination Committee with the composition prescribed under Article 19. The second oral examination shall be scheduled within sixty (60) days from the date of the first examination, and shall be conducted within ninety (90) days from the date of the first examination.

In the case of an online oral examination conducted through electronic media, the student shall collect and submit supporting evidence through the GRD-Forms Electronic Document System as follows:

(a) Screenshot images captured during the examination indicating the examination date and time; and/or

(b) A video recording link of the examination session.

For the Examination Committee

(1) The Examination Committee shall conduct the oral dissertation examination in accordance with the prescribed procedures.

(2) The Examination Committee shall record the examination result using the grading symbols prescribed under Article 22 in the GRD-Forms Electronic Document System, together with recommendations and/or required revisions to the dissertation, within three (3) days from the date of the oral examination.

(3) The Chairperson of the Oral Dissertation Examination Committee shall summarize and submit the examination result in the GRD-Forms Electronic Document System within fifteen (15) days from the date of the oral examination.

(4) The Principal Dissertation Advisor shall review the revised dissertation incorporating the recommendations of the Examination Committee, generated from the i-Thesis System, prior to signing and forwarding the dissertation to the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty for endorsement, and subsequently submitting it to the Dean of the Graduate School for approval.

(5) The Principal Dissertation Advisor shall report the dissertation examination score and result in accordance with the summarized result recorded in the GRD-Forms Electronic Document System to the Office of Registration and Educational Processing, through endorsement by the Program Administrative Committee, the Faculty Standing Committee, and the Dean of the Faculty.

The Oral Dissertation Examination shall be conducted as an open examination, open to interested persons for attendance, provided that public notice shall be announced not less than three (3) days prior to the examination date.

In the event that any member of the Examination Committee is unable to attend the oral examination in person at Burapha University, the examination may be conducted online through electronic media, or the examination may be postponed until a date and time at which all committee members are able to attend simultaneously. In such case, the necessity and justification shall be stated in writing and shall be subject to approval by the Dean of the Graduate School prior to any change of the examination date and time.

Article 22 The results of the dissertation examination shall be recorded using the following symbols:

Symbol	Meaning
S	Satisfactory
I	Incomplete
U	Unsatisfactory

Definitions

(a) “Satisfactory (S)” shall mean that the student is able to present the dissertation and respond to questions posed by the Oral Dissertation Examination Committee in a complete, correct, and clear manner, without requiring revision of the substantive content, or with only minor recommendations that do not materially affect the substance of the dissertation, and that the student is eligible to generate and print the final dissertation from the i-Thesis System.

(b) “Incomplete (I)” shall mean that the student is unable to present the dissertation or respond to questions posed by the Oral Dissertation Examination Committee in a complete manner. The Examination Committee deems that substantial revision, supplementation of essential content, or revision of the organization and presentation of the dissertation is required. In such case, the Oral Dissertation Examination Committee shall clearly specify the required revisions. Upon completion of the revisions in accordance with the recommendations, the student shall resubmit the revised dissertation to the Examination Committee for further review. The Examination Committee may thereafter determine the result as either: “Satisfactory (S)”, or “Unsatisfactory (U)”, and the Principal Dissertation Advisor shall summarize and submit the oral examination result through the GRD-Forms Electronic Document System, subject to endorsement by the Program Chair, the Head of Department / Discipline Chair, and the Dean of the Faculty, and shall submit the result to the Dean of the Graduate School for approval.

In the event that the student is unable to complete the dissertation revisions within the prescribed period, the student shall submit a request for extension of the revision period, together with justification, subject to endorsement by the Principal Dissertation Advisor and the Dean of the Faculty / College, and shall be submitted to the Dean of the Graduate School for approval.

In the event that the student fails to request approval for extension of the revision period, the examination result shall be deemed “Unsatisfactory (U)”.

(c) “Unsatisfactory (U)” shall mean that the student is unable to present a dissertation that fulfills the approved objectives and scope of study, and is unable to respond to questions

posed by the Oral Dissertation Examination Committee, thereby demonstrating insufficient understanding of the substantive content of the dissertation and the research process, or fails to revise the dissertation in accordance with the recommendations of the Examination Committee within the prescribed timeframe.

Article 23 A student who has completed all coursework required for graduation but is unable to submit an application for graduation shall submit a petition to maintain student status in accordance with the Announcement of the Graduate School, Burapha University, on Qualifications, Criteria, Procedures, and Conditions for Leave of Absence and Maintenance of Student Status for Graduate Students, B.E. 2567 (2024), and any amendments thereto (if any).

Article 24 The publication or dissemination of the dissertation or any part thereof shall be conducted in accordance with the announcements and regulations prescribed by the Graduate School.

Article 25 In the event that plagiarism, duplication of the work of others, ghostwriting, or any violation of research ethics prescribed by the University is discovered, the University may consider revocation of the dissertation and take disciplinary action in accordance with the applicable regulations.

Article 26 The Dean of the Graduate School shall be responsible for the administration and enforcement of this Announcement.

In the event of any issues arising from the implementation of this Announcement, or any matters not expressly prescribed herein, the Dean of the Graduate School shall have the authority to render a ruling and shall report the matter to the Graduate School Standing Committee for acknowledgment.

Transitional Provisions

Students enrolled in graduate programs approved by the Burapha University Council prior to September 27, B.E. 2565 (2022) shall be permitted to apply this Announcement *mutatis mutandis*, except that: matters under Article 9 shall be governed by the Announcement of the Ministry of Education on Curriculum Standards, B.E. 2558 (2015), Clause 10.4.3; and matters under Article 19 shall be governed by the Announcement of the Ministry of Education on Curriculum Standards, B.E. 2558 (2015), Clause 10.4.4.

Issued on 21 January B.E. 2569 (2026)

(Signed) Witawat Jangiam

(Associate Professor Witawat Jangiam)
Dean of the Graduate School,
Burapha University

Translated by Asst. Prof. Dr. Suphasin Thaweesak
Vice Dean for Research, Strategic Planning, and International Affairs

Translation Disclaimer

This document is an English translation of the official Burapha University Announcement. In the event of any discrepancy between the English translation and the original Thai text, the Thai version shall prevail.