



Please type or write with readable hand writing

GRD-102 (Eng)

Graduate School Burapha University

Request form for issuing a letter requesting extension to leave for study to the affiliated institute/ university/ organization

To Dean of Graduate School

I am (Mr./Mrs./Ms.)..... Student ID #

□ Doctoral degree □ Master degree - plan ○ A ○ B Study type ○ Full-time ○ Part-time

Program..... Major/Pathway.....

Faculty..... Telephone..... E-mail.....

Doctoral dissertation/ Master thesis/ IS Title:.....

Principal advisor' name.....

I would like to request for issuing a letter requesting extension to leave for study to my affiliated institute/ university/organization for the semester ofacademic year.....

By issuing to (name of the director of Institute/ University/ Organization)

My position at the affiliated Institute/ University/ Organization is.....

Please be informed accordingly,

Student's name

(.....)

Date..... Month.....Year.....

Table with 4 columns: Principal advisor, Program Director, Dean of Faculty/College, Dean of Graduate School. Each column contains checkboxes for approval, a comment field, a signature line, and a date line.

Please type or write with readable hand writing

Graduate School Burapha University

Progress Report of Dissertation/ Thesis/ IS

Report No.#.....Date.....Month.....Year.....

Part 1: General Information

Student information

I am (Mr./Mrs./Ms.).....Student ID #

Doctoral degree Master degree - plan A B Study type Full-time Part-time

Program.....Major/Pathway.....

Faculty.....Telephone.....E-mail.....

Doctoral dissertation/ Master thesis/ IS Title:.....

.....
.....
.....

Advisory committee

Principal advisor.....

Department.....

Faculty/ College..... University.....

Organization (if not a university).....

Co-advisor.....

Department.....

Faculty/ College..... University.....

Organization (if not a university).....

Co-advisor.....

Department.....

Faculty/ College..... University.....

Organization (if not a university).....

Information about dissertation/ thesis/ IS

- Beginning enrolled study in the academic year..... Semester.....
- First registration for dissertation/ thesis/ IS in the academic year Semester.....
- Date of 'Pass' Qualifying Examination on (for doctoral student)
- Date of 'Pass' Comprehensive Examination on (for master student plan B)
- Date of 'Pass the criteria (S)' of proposal defend on.....

Part 2: Progress of Dissertation/ Thesis/ IS

At present, the stage of Dissertation/ Thesis/ IS:

- Research instrument / intervention preparation Submission for IRB approval
- Assessment of Validity and reliability of research instruments Try out
- Data collection Data analysis
- Writing research results and findings Writing the discussion and recommendation part
- Preparation for oral defense Manuscript preparation for publication
- Others (please specify).....

The above stage is satisfied unsatisfied for the progress of Dissertation/ Thesis/ IS

Problems or obstacle of unsatisfied (please specified)

.....
.....
.....
.....

How to solve the problems

.....
.....

Expected to complete the Dissertation/ Thesis/ IS on semester.....academic year.....

Assistance need to be completed the Dissertation/ Thesis/ IS

.....
.....
.....

Student's name

(.....)

Date..... Month.....Year.....

Principal advisor's opinion.....

.....

Signed..... (Date.....)

Program director's opinion

.....

Signed..... (Date.....)

Dissertation/ Thesis/ IS work plan of (Mr./Mrs./Ms.)..... Student ID #.....
 Program..... Major/Pathway.....
 Faculty/ College..... Burapha University

Dissertation/ Thesis/ IS work	Year..... /Month											
Proposal defense												
Revision after proposal defense												
Preparation for trial/ experiment/ develop research instruments												
Submission for IRB approval												
Test of validity and/or reliability of research instruments/ pilot study												
Implementation/ data collection												
Data analysis												
Writing results and findings												
Writing discussion and recommendations												
Oral defense												
Revision after oral defense												
Manuscript preparation for publication												
Completed the study												

Signed..... (Student)
 (.....)

Signed..... (Principal advisor)
 (.....)

Signed.....
 (.....)
 Dean of Faculty/ College of.....