

**GRD-103 (Eng)**

# Please type or write with readable hand writing

**Graduate School Burapha University**

**Request form for issuing a letter of acknowledgement of**

**the student’s status of the study**

**-----------------------------------------------------------------------------------------------------------------------------**

**To Dean of Graduate School**

I am (Mr./Mrs./Ms.) Student ID # ……………………………………..

❑ Doctoral degree ❑ Master degree - plan 🔾 A 🔾 B Study type ⭘ Full-time ⭘ Part-time

Program Major/Pathway..............................................

Faculty Telephone E-mail

Doctoral dissertation/ Master thesis/ IS **Title**:

Principal advisor’ name………….............................................................

I would like to request for **issuing a letter of acknowledgement of the student’s status of the study** to use for …………………………………………………………………………………………………………………..

………………………………………………………………………………………………………………………

………………………………………………………………………………………………………………………

By issuing to (name of the director of Institute/ University/ Organization)

……………………………………………………………………………………………………………….

………………………………………………………………………………………………………………

My position at the affiliated Institute/ University/ Organization is………………………………………….

At present, my study in the process of …………………………………………………………………………

**Expected to graduate by** ❑ 1st semester ❑ 2nd semester for the academic year ………………

Please be informed accordingly,

Student’s name …………………………………………

(…………………………………….)

Date…… Month…………Year………..

|  |  |  |  |
| --- | --- | --- | --- |
| Principal advisor  acknowledged | Program Director  acknowledged | Dean of Faculty/College  acknowledged | Dean of Graduate School  approved |
| (Signed)………………… Date……………………… | (Signed)………………… Date……………………… | (Signed)………………… Date……………………… | (Signed)………………… Date……………………… |